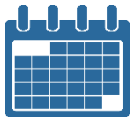


## What Does This Mean to Me? Electronic Visit Verification Preparing for Go-Live for Participant Directed Services Employers September 2020



**Beginning January 1, 2021, paid caregivers** must use electronic visit verification (EVV) to document details when providing certain services offered through Kentucky's 1915(c) Home and Community Based Services (HCBS) waivers. **Provider agencies** must use EVV to bill EVV-affected services.

- **Paid Caregivers** include direct service providers (DSP) who work for traditional provider agencies or participant-directed services (PDS) employees hired by a waiver participant to provide non-medical services.
- **Provider agencies** include traditional provider agencies and financial management agencies (FMAs). FMAs bill services on behalf of waiver participants who use PDS and make sure PDS employees are paid for the services they deliver.

Below is a checklist of what you and your PDS employees need to do each month to prepare for EVV.

### September 2020

- Talk to your financial management agency (FMA) to find out which EVV system it plans to use.
  - Your FMA is the agency where your employees turn in their timesheets now. Your FMA will decide if your employees will use the state-sponsored EVV system, called Tellus, or a different EVV system.
- Learn the basics of EVV by viewing the What Does This Mean to Me? EVV document, at <https://bit.ly/kyevvforparticipants>, by visiting the DMS EVV website at <https://bit.ly/kywaiverEVVinfo>, or by reading through Kentucky's EVV FAQ available at <https://bit.ly/kyevvFAQ>.
- Make sure you are signed up for DMS email updates. Instructions for subscribing are available online at <https://bit.ly/getkywaiverupdates> or you can email [MedicaidPublicComment@ky.gov](mailto:MedicaidPublicComment@ky.gov).
- Discuss EVV with your PDS employees so they know about it.

#### If your FMA is using Tellus EVV:

- Make a plan for how your PDS employees will use the Tellus EVV+ mobile app. Will they use it on their own smartphone or tablet? Or will they use it on your smartphone or tablet?
  - You can find out the device requirements for Tellus EVV at <https://bit.ly/kyevvtech>.

#### If your FMA is using a different EVV system:

- Talk to your FMA to find out how PDS employees will enter information into the EVV system and if they will need a device.

### October 2020

#### If your FMA is using Tellus EVV:

- Make sure your PDS employees are trained on the Tellus EVV+ mobile app

#### If your FMA is using a different EVV system:

- Talk to your FMA and make sure your PDS employees receive any training they need.

## **What Does This Mean to Me? Electronic Visit Verification Preparing for Go-Live for Participant Directed Services Employers September 2020**

### **November 2020**

- Your FMA may have your PDS employees begin to use EVV when they provide your services this month. Talk to your FMA to see when they begin to plan using EVV.

**If you have questions about EVV** or would like a paper copy of this information, contact DMS by emailing [MedicaidPublicComment@ky.gov](mailto:MedicaidPublicComment@ky.gov) or [1915cWaiverHelpDesk@ky.gov](mailto:1915cWaiverHelpDesk@ky.gov) or by calling (844) 784-5614.